



NATIONAL GALLERY OF ART

Library Reader Services

Hours

Monday, 12 noon to 4:30 P.M.
Tuesday through Friday, 10 A.M. to 4:30 P.M.
(Closed on Saturdays, Sundays, and federal holidays)

Contacts

Reference Desk: (202) 842-6511
Website & library catalogs: *library.nga.gov*
E-mail: *library@nga.gov*

Procedures

Leave briefcases, bags, computer cases, large purses, coats, hats, umbrellas, and books at the checkroom near the East Building entrance.

Present the pink card to the reference librarian; and use this opportunity to request an orientation or to discuss research questions.

Sign the library register at the circulation desk at each visit.

Use only pencils and ballpoint pens, and exercise care in handling books.

Inquire at the circulation desk for regulations governing rare books, special collections, and materials charged out to staff.

Retrievals

Item retrievals are made using the Mercury online catalog. For assistance, please see the reference librarian

Books are retrieved between 10 A.M. and 12 noon, and from 1 to 4 P.M.

Up to ten books or journals may be requested per day. Please examine books in the reference reading room, rather than in the atrium of the Study Center.

Reserves

Books needed again within a few days may be held at the circulation desk.

Photocopies

Photocopy machines are in the northeast corner of the reading room.
Please limit copying to conform to copyright regulations (TITLE 17, U.S. CODE).

General

As a courtesy to others, turn cell phones off before entering the library.

Photography and scanning are not allowed in the library. Consult a librarian for information on reproducing material from books.

Please call the reference desk at (202) 842-6511 to schedule your initial visit.